

HOUSE CHECKLIST



KITCHEN & DINING AREA

- Clean countertops
- Wipe down cabinets and drawers
- Clean sink and faucet
- Stove: clean exterior surfaces
- Oven: clean exterior surfaces
- Microwave: clean inside and outside
- Refrigerator: clean exterior surfaces
- Dishwasher: clean outside and inside
- Sweep and mop floor

LIVING ROOM

- Dust surfaces (tables, shelves, etc.)
- Vacuum or sweep floors
- Clean windowsills
- Dust blinds or curtains
- Dust light fixtures
- Clean baseboards
- Vacuum upholstery (sofas, chairs)
- Clean ceiling fans
- Fluff and arrange cushions

MASTER BATHROOM

- Clean toilets (including bowl, seat and base)
- Scrub shower/tub (including tiles, grout, and showerhead)
- Clean sink and faucet
- Wipe down mirrors
- Clean light fixtures
- Clean counters, cabinet exteriors
- Sweep and mop floor
- Check exhaust fan
- Clean splash walls and baseboards
- Empty trash can

BEDROOMS

- Dust surfaces
- Vacuum or sweep floors
- Dust blinds or curtains
- Wash hard flooring
- Minor tidy or organize

LAUNDRY 1/2

- Clean washer and dryer
- Vacuum or sweep floors
- Organize and straighten items

HOUSE CHECKLIST



LAUNDRY 2/2

- Clean countertops
- Wipe down cabinets and drawers
- Clean sink and faucet
- Empty trash can and replace the bag

HOME OFFICE

- Dust and wipe surfaces (tables, shelves, etc.)
- Vacuum or sweep floors
- Clean windowsills
- Dust blinds or curtains
- Clean baseboards

BATHROOM

- Clean toilets (including bowl, seat, and base)
- Scrub shower/tub (including tiles, grout, and showerhead)
- Clean sink and faucet
- Wipe down mirrors
- Sweep and mop floor
- Empty trash and replace bag

OTHER ITEMS

- Touch up Glass
- Dust light fixtures
- Clean door knobs and switch plates
- Vacuum carpets and rugs
- Dust electronics (we do not wash TV or computer screens)
- Dust decorative items

FINAL CHECK

- Check all rooms for missed spots
- Ensure that all trash has been removed from the premises
- Confirm that all appliances and fixtures are in their original place



The Dancing Buddha

THE DANCING BUDDHA

BUILDING MAINTENANCE